

Elected Faculty Council

Minutes – Meeting of March 25, 2003, 11:30 – 1:00 pm

Present: Tom Rietz (chair), Bob Forsythe (visitor), Renae Jay (ESC representative), Forrest Nelson, Frank Schmidt, Rick Tubbs, Chuck Whiteman, and Tim Lowe, (Secretary of the day).

At its March meeting, the EFC discussed a number of agenda items.

Item 1: The EFC has been asked to meet with the Provost Whimore regarding a follow-up to our letter to him regarding a discussion of faculty governance in the Tippie College of Business. The Provost's office has been notified that Dean Fethke is an ex-officio member of the committee and, in response, the office has asked whether we think Dean Fethke should attend such a meeting. The committee decided that it would be appropriate and Tom Rietz will ask the Provost to invite Dean Fethke.

Item 2: Bob Forsythe reminded the Council of the University's new "Conflict of Interest/Conflict of Commitment" policy. Highlights of this policy are that prior written approval must now be obtained from a faculty member's DEO by filing a Disclosure of Outside Activity Form. When a conflict of interest/commitment is disclosed, the DEO must file a management plan. Details on the new policy (including a reminder on number of days of consulting before reporting is required) are available at the web site: <http://www.uiowa.edu/~our/opmanual/ii/18.htm>. A workshop for DEOs on the new policy and reporting procedures will be held in mid April.

Item 3. Revisions to the Academic Integrity Document are in process. A copy will be distributed for faculty comment shortly.

Item 4. Revisions to the EFC Bylaws were discussed in some detail. The Council has decided to group suggested changes to the Bylaws into four distinct packages to be voted on individually by the Tippie College Faculty. Forrest Nelson will prepare a draft of the document to be submitted for faculty vote.

Item 5. The Council discussed the Summary of Role of Student Ratings of Teaching Quality that had been prepared by Frank Schmidt. The Council then discussed the best way to transmit the results of the survey to faculty of the College. This will be resolved at a later date.

Item 6. Tom Rietz reported that ballots for nominations for next year's EFC openings are being prepared and will be distributed to faculty shortly.

Item 7. Rena Jay reported on activities of the Elected Staff Council. The ESC is seeking ways to make the PBB Staff/Faculty lounge more of a place that people would want to use. Apparently the lounge receives very little use now. Also, the ESC will be running a clothing drive this spring, and is working on plans for an all-college spring party on the patio to be held May 9.

Item 8: Other Business. No other business was brought forward.

The meeting adjourned at 1:00 pm. The next meeting is a bring-your-own brown bag lunch from 11:30-1:00 on Tuesday 4/29/2003.