

## MINUTES OF MAY EFC MEETING

May 7<sup>TH</sup>. 2009

Members attending: Cathy Cole, Jon Garfinkel, Maria Kraimer, Erik Lie, Forrest Nelson, Lopo Rego, Sonja Rego.

Also attending: Chuck Whiteman (*ex-officio*), Susan Felker (*undergraduate program office*).

Called to order at 3:03PM

Old Business:

1. Approve April minutes

New Business:

1. Welcome New EFC Members: Cathy Cole (Marketing), Maria Kreimer (Management & Organizations) and Erik Lie (Finance).
2. Final Examination Policy
  - a. Susan Felker from the Undergraduate Program Office detailed a University level policy proposal to change the wording on the final exam policy from "...no student is required to take more than three examinations in one day..." to "...no student is required to take more than two final examinations in one day..."
    - i. According to Susan's notes, the Registrar's Office indicates that currently around 100 students file an exception under the existing policy
    - ii. The EFC members asked for details on how many students (and faculty) would be impacted with such policy change.
    - iii. The information needed is not readily available and Susan agreed to report back to the EFC with more detailed numbers to help the EFC make a recommendation.
    - iv. EFC members expressed concern with the possibility that the number of students that can file an exception would grow exponentially and also with the fact that not all students actually file an exception, but faculty do accommodate for the existing policy.
    - v. In all, EFC members were concerned with increased and systematic undue burden on certain faculty due to the changes proposed to the final exam policy.
3. Election of the New EFC Chair, Vice-Chair and Secretary
  - a. Chair: Sonja Rego, Accounting
  - b. Vice-Chair: Forrest Nelson, Economics
  - c. Secretary: Sam Burer, Management Sciences

Adjourned at 3:48PM