

Elected Faculty Council

Minutes – Meeting of September 3, 2003, 11:30 AM to 12:30 PM

Members Present: Chuck Whiteman (chair), Jay Christensen-Szalanski, Tim Lowe, Gary Russell, John Spitzer (secretary of the day), and Rick Tubbs.

Also attending the meeting: Bob Forsythe, Nancy Hauserman, and Rachel Stewart (for the ESC).

Associate Dean Nancy Hauserman had been invited to the meeting to provide her perspective on the role of the UPO and the Undergraduate Committee as part of the EFC's ongoing study of faculty governance issues. As part of her presentation, she discussed a proposal to change the content and focus of the undergraduate capstone course (06J:165 Business Policy). The revised course would still be required, and would be taken during the students' junior year rather than their senior year. The revised course would focus on communications skills and career development. She noted that the Undergraduate Program Committee and the Leadership Committee had already reviewed the proposal. Nancy asked the EFC for its view as to whether this proposed change in the course should be submitted to the entire faculty for a vote. She also provided perspective on the sorts of issues that the Undergraduate Committee routinely faces. A discussion followed. The EFC is in the process of developing procedures to determine an approval process for such issues, and it was agreed that Nancy Hauserman would return to discuss this proposal after the EFC has developed an outline of those procedures.

The EFC briefly discussed the wording of a proposal for the creation of new advisory committee for the Dean. The committee agreed to send the proposal to the faculty, and to also post the proposal on the EFC website.

The EFC discussed a recommendation for grade distributions in the MBA Program that was submitted by Gary Gaeth. The recommendation has already been approved by the MBA Committee. A discussion followed. The committee agreed that Chuck Whiteman would communicate the following points to Gary Gaeth:

- a. The committee believes that some of the wording in the proposed communication recommendation appeared more in line with a requirement rather than a recommendation.
- b. The committee believes the policy should be opened to faculty input before it is formally adopted.

Chuck Whiteman related that Susan Felker had asked whether the EFC wished to submit a view regarding how long instructors should keep paper copies of the grades submitted for their classes. After a brief discussion, the committee agreed that the EFC does not wish to submit a view on this question.

The EFC discussed how to proceed on the issue of faculty governance. It was agreed that Chuck Whiteman would prepare an outline of governance procedures, and would forward it to the EFC members by September 12, 2003.

The next EFC meeting is set for October 7, 2003 from 11:30 AM to 1 PM.