

EFC December Meeting Minutes

December 7, 2006

Members Attending: Amy, Tom, Mark, Matt B, Matt M, Jeff Ohlmann (standing in for Ann).

1. Meeting called to order 10:32.
2. Approval of Oct. 27 minutes. Motion to approve minutes: Matt B. Second: Tom
3. Old Business
 - a. *Distribution of undergrad and School of Management policies.* Amy described the policies, highlighting new items. Matt B. suggests adding a link to the operations manual page on syllabus requirements. Chuck Whiteman described the process in the event of an honor code violation. Amy distributed incident reports. Amy suggested that the current website should make incident report easy to access. Amy distributed title page to be added to final exams. Colleen Downie said that the School of Management will make the changes suggested at the last meeting.
4. New Business
 - a. *Undergraduate admission.* Beth Ingram described composition and outcomes of Fall 2004 entering class. UPO Proposals to take to faculty: (1) eliminate petitions for students that don't make the cutoff; (2) admit good students sooner (when we start advising them); (3) raise GPA cutoff to 3.00.
 - b. *Preview of strategic planning meeting.* Gary Gaeth said that the full time program is too small. A consultant has been hired to help us figure out what to do. The strategic planning meeting is intended to develop new ideas for the future of the program. The EFC will be consulted when after a specific plan is proposed. Curt wants faculty input. Chuck says EFC is a means for faculty input. Chuck points out that demand for full time MBA is low nationwide. Gary reported the current state of our full-time ranking across sources. Matt B. asked what consideration will be given to giving up on the full time rankings.
 - c. *Elimination of SS numbers from computer files.* Amy reported that SS numbers have to be removed from files; Stead center will distribute software to help you find SS numbers in files. Chuck pointed out this is not a college policy.

Meeting adjourned at 11:57