

ESC Minutes

May 6, 2009

Present: Cindy Bohling, Melissa Baker, Lesanne Fliehler, Al Boettger, Linda Bostian, Shawn Pitton, Misti Huedepohl, Michelle Highly

1. Welcome New Members

- Congratulations to newly elected ESC members: Michelle Highly (Marketing), Misti Huedepohl (Dean's Office), and Tammy Bruns (MBA)
- Thank you to Lesanne Fliehler, Linda Bostian, and Shawn Pitton for two years of service to ESC! You will be missed.

2. Cinco de Mayo/End-of-Year Lunch

Everyone really enjoyed the food and music. Nice event! Linda will send out the survey.

3. Review of ESC Bylaws

- Lesanne walked us through the bylaws. We talked about the importance of thinking beyond the social activities and think of more ways to provide professional development opportunities (like "Meet Your Match" event and the orientation documents).
- We also agree that the social events are important because they provide a venue for Tippie staff to get to know people in other offices, which is important for staff morale and community building.

4. Review of ESC Committees

- In general, we divide up responsibilities for events
- Committees are actually open to other staff members in the College. It doesn't just have to be ESC members.
- We can discuss how we'd like to share responsibilities at a later meeting (June or July) and have elections for any officer positions we determine.
- Cindy will take over Edith Ennis Award selection
- Misti is interested in doing the Tippie Thanks
- FYI- Barbara Bruse has the MFK for paying for things.

5. Budget Review

- 2008-09 allocation was \$5731 and we have spent \$3935 (to date)
- 2007-08 - \$4635 was spent

6. Upcoming Events

Next Meeting (June)

- This will be a joint meeting of current and new members of ESC. During this meeting, we'll present the year's accomplishments to Dean Whiteman. We'll also propose a budget for 2009-2010. Lesanne will prepare the summary document and send to us to review.
- Lesanne will also mention to the Deans that we'd like to follow up on the request for assistance setting up tables for events during our meeting.

June CPR Training

- 16 responses so far (may move to one date)

7. Website Update

- Cindy will set us up as Users on the ESC drive (for shared documents)

8. Other

-Misti mentioned that there is an employee in the COB who is in need of donated vacation time. Misti will find out (from Dee Hurst) if there is a form email we can send out on behalf of ESC to ask for vacation donations.

9. Next Meeting

-June 3rd at 1:30 pm in W364 PBB