

ESC Minutes
August 6, 2009

Present: Cindy Bohling, Tammy Bruns, Misti Huedepohl, Melissa Baker

1. **Reviewed minutes from July:** <http://tippie.uiowa.edu/esc/minutes/7-1-09.pdf>
2. **Budget**
 - Al resubmitted an updated budget a few weeks ago.
 - We will meet with Dean Whiteman about the budget in late August.
 - We will hold off on awarding staff development money until we know our final budget.
3. **ESC Website**
 - Reviewed website and older pages
 - Tammy had an idea to feature new staff on the ESC homepage. We could create a box on the page that would welcome the new staff members, list where they are working, and link to their profile. We all agreed it is a great idea!
4. **School Supply Drive, August 3-10th**
 - Melissa will send a reminder to CBA-ALL today.
 - Supplies are to be dropped off by Monday, August 10 and Michelle will deliver on Tuesday.
5. **Ice Cream Social (Tippie Fest, September 2)**
 - Misti talked to Heyn's (the ice cream company) and Amy Bartachek about how much to order.
 - We decided to go with same amount as last year.
 - Whoever's available from 3:30-5:30 on Sept 2 will volunteer to help serve ice cream.
6. **Fall Kick-off Breakfast- September 9th**
 - Misti will ask Cindy R. if she can collect RSVPs for us again.
 - Melissa will send the invite on August 24th- RSVPs are due on September 2 (one week before the event).
 - We couldn't remember if there was a vegetarian casserole option last year or not.
 - We'll discuss door prizes at our September meeting.
7. **"Explore the Corridor" presentation (IC, CR, Cultural Alliance representatives)**
 - This group offered to come in and talk about all the opportunities (things-to-do) in the corridor.
 - We all agreed this would be a great idea. We just need to figure out the best time to invite this group. There was discussion about how it might be nice to bring them in the spring right before the weather gets nice again. But it also might be nice to invite them this fall because it would be helpful for new staff members who are new to the Iowa City/Cedar Rapids area.
8. **October event?**
 - Cindy mentioned that Jim Chafee wants to bring in someone from Public Safety. We all agreed this would probably be a good idea to have at the beginning of the year with new staff and the start of the new academic year.

- Tammy suggested it would be nice to ask people to submit questions in advance.
- Cindy will invite Jim to our September meeting to give us more details.

9. Next Meeting

- Thursday, September 3rd at 1:30 p.m. in C106 PBB