

ESC Minutes
September 3, 2009

Present: Cindy Bohling, Tammy Bruns, Michelle Highly, Al Boettger, Melissa Baker

1. Jim Chaffee (STEAD)

- Jim came in to share more information about a potential Public Safety presentation. They can come in and talk about what to do in dangerous situations, emergencies, etc. They will discuss strategies about what to do in different "emergency" situations.

2. Past Events

- Tippie Fest- ice cream went over really well and we ran out (400 cups given away) by the end of the event.
- School Supply Drive- Michelle made the delivery and said there were lots of great donations. Thanks to everyone who contributed!

3. Budget

- Al reported that the budget (\$3520) was approved verbally and an email confirmation is coming soon
- Brown Bags- could save money and make lunch convenient for people by taking orders in advance. One suggestion was a baked potato bar from Hungry Hobo (people would just need to pay in advance).

4. Positions

- Discussed positions/committees for the year and decided on the following:
- Positions:
 - o Co-Chairs- Al/Melissa
 - o Treasurer- Cindy
 - o Secretary & Assessment/Evaluation - Tammy
 - o Webmaster- Misti
- Committees (we'll all pitch in on different events or initiatives):
 - o Staff Development/Education/Philanthropy – Tammy/ Michelle
 - o Recognition/Internal Communications- Cindy/ Misti
 - o Social Events- Al/Melissa

5. Fall Kick-off Breakfast- September 9th

- Al is bringing coffee and tablecloths
- Cindy will check with Cindy Reschly to see if we can get into W401 to set up the afternoon before
- Arrive at 7:00 AM to set up
- Cindy will bring basket
- Tammy will pick up Hobby Lobby door prizes and Cindy will check Hawkeye prizes at Fry Fest

6. Upcoming Events

- October-

- Public Safety Presentation- Cindy will check on the date (October 21st) and coordinate a lunch order.
- Edith Ennis Award- Al will ask Jane Schildroth (last year's winner) to present the award at the winter lunch.
- November-
 - Al will see when Conquer the Corridor is available in November,
 - We can also do the fall food drive for the Crisis Center
 - It might be fun to do some sort of competition between offices to see who brings in the most food.
- December?
- January- Health Coaches?

7. Next Meeting

- Thursday, October 8 at 1:30 p.m. in C106 PBB