

## Tippie Full-time MBA Program – Application Checklist

For detailed application instructions visit <http://tippie.uiowa.edu/admissions/apply.cfm>

ITEM	SUBMIT TO
• Official Application	Submit online
• Essays	Submit online
• Supplemental Essays	Submit online
• Professional resume (no more than 2 pages)	Email to <a href="mailto:tippiemba@uiowa.edu">tippiemba@uiowa.edu</a>
• Professional cover letter to accompany resume	Email to <a href="mailto:tippiemba@uiowa.edu">tippiemba@uiowa.edu</a>
• Three letters of recommendation	Submit online via Recommendation Form Page or mail hard copy to School of Management
• Official transcripts from all post-secondary educational institutions attended	Mail to Office of Admissions
• Official GMAT score report	Request score report from <a href="http://www.GMAT.com">www.GMAT.com</a> ; send to School of Management
• TOEFL or IELTS scores (international applicants only)	Request score report from testing service; send to Office of Admissions
• Application fee of \$60 (domestic students) or \$100 (international students)	Pay online by credit card (MasterCard or Visa)
• Admissions interview	By invitation; admissions will contact you

### Addresses

#### **Office of Admissions**

The Office of Admissions  
The University of Iowa  
107 Calvin Hall  
Iowa City, IA 52242-1396 USA

#### **School of Management**

Henry B. Tippie School of Management  
The University of Iowa  
100 Pomerantz Center—Suite C432  
Iowa City, IA 52242-7700 USA